**Leeana J. Crispell**

**Operational Language Analyst**

New Freedom, PA

240-755-2966

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**Qualifications**

* Extensive knowledge of data triage and project management/prioritization.
* Cryptologic Language Analyst with experience translating and quality controlling technical and colloquial Chinese
* Wide range of knowledge and experience with multiple analytical tools and databases
* Professional level experienced in Microsoft office suite; moderate experience with Adobe Photoshop, Indesign, and Wordpress; entry level experience with CSS, HTML, and VS Code.

**Professional Experience**

**CACI International**

**September 2022 - August 2024, Annapolis Junction, MD, 40 Hours a Week**

**Chinese Operational Language Analyst**

* Translated and quality checked critical and time sensitive foreign language traffic
* Collaborated with both top officials and entry level government for both International and Intelligence Community partners.
* Provided on demand and fast-paced linguistic support to ongoing cyberspace operations and critical surge efforts.
* Analyzed large scale intelligence content and technical data with maximum efficiency.
* Accurately documented triaging processes to ensure proper data handling.
* Trained and developed a team of 5 linguist that support a 75+ person division which increased productivity and efficiency by 40%, language accuracy, and mission involvement
* Implemented a division wide SOP (standard operating procedure) that streamlined the foreign language request and reporting procedure.
* Translated information that directly contributed to high level reporting within the intelligence community.
* Identified and tracked zero day exploits being utilized by foreign entities against the US allies.

**CACI International**

**June 2022 - September 2022, Annapolis Junction, MD, 40 Hours a Week**

**Skill Bridge Internship**

* Planned and coordinated hiring events geared toward active duty military
* Coordinated with program and hiring managers to enhance the recruiting and retention of US Military Veterans into critically manned positions within the IC.
* Evaluated requirements for both LCAT's (Labor Categories) and IDP's (Individual Development Plans) in order to increase their effectiveness.

**U.S. Air Force**

**July 2018 – June 2022: Fort Meade MD**

**40 Hours a Week**

**Chinese Multi-Discipline Language Analyst, Target Digital Network Analyst**

* Led Linguist Cell as team lead & providing quality control for translations produced by other language analysts
* Conducted collection and in-depth analysis of all-source data to develop and pursue targets outlined by U.S. Cyber Commands approved mission profiles
* Utilized multiple databases and open source research to conduct SIGINT discovery against poorly understood targets to support ongoing operational missions and strategic research
* Constantly employed NSA Enterprise systems and understands how they collect, analyze, process, and disseminate information
* Parsed through complex native language technical information to answer CYBERCOM Priority Intelligence Requirements (PIRs) and Essential Elements of Information (EEIs) in order to identify new adversary capabilities/activity for intelligence reporting
* Validated Task Force Information Needs and Collection Requirements and postured language support to community partners

**Education**

* June 2021 – Present – 112 Credits towards Web and Digital Design Bachelor’s Degree (B.S.) - Estimate Completion Aug 2025
* June 2020 - **AA in Chinese Mandarin**, Defense Language Institute
* December 2021 – **AA in Intelligence Analysis**, Community College of the Air Force (CCAF)

**Qualities and Traits**

* **Team leader;** able to address a wide array of scenarios across mission and personnel space with flexibility
* **Intrinsically motivated;** works very well both independently and collaboratively with minimal oversight required
* **Inquisitive and studious;** rapidly reorients to emerging challenges and environments; capable of absorbing and productively utilizing tremendous quantities of information seamlessly
* **Collaborative;** vigorously enables cohesion across many work roles and teams to create superior workflow